## Employee Benefits

Day One of New Employee Orientation

### Agenda

- **8:30** Introduction and Welcome Video

### Facilities Management

- **8:40 a.m.** Buildings, Keys and Fleet Vehicles

### Office of Parking and Transportation

- **8:55 a.m.** Parking and Getting Around on Campus

### Office of the Comptroller

- **9:10 a.m.** Redbird Cards

### Human Resources

- **9:15 a.m.** Benefits Overview
- **9:45 a.m.** Employee Policies and Procedures  
  Break
- **10:00 a.m.** iPeople (Benefits Enrollment, Time Reporting and Pay)
- **10:30 a.m.** Retirement Benefits

### Closing and Questions